

Government of Tripura
DIRECTORATE OF BIOTECHNOLOGY
Department of Science, Technology & Environment
Vigyan Bhawan, Pandit Nehru Complex
Kunjavan, Agartala -799006

NIQ No.F.6(95)/DBT/2024/ 920 - 21

Date 31/07/2025

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Governor of Tripura from bonafide Indian agencies/supplier/contractor to quote their rates for following work in connection to **Cluster Training Programme** for Bio-village 2.0 Projects of 2025-26 to be implemented by Directorate of Biotechnology, Govt. of Tripura

Name of Work	Quantity
Supply of Training Kit (Ball Pen-1 no, Writing Pad-1 no, & Transparent Folder-1 no) for Purba Bachaibari, Purba Badla bari, Rajnagar, Halhuli, Nagbangshi Colony & Padma Mohan Para Bio-villages.	500 Nos.

The Quotation Paper is available & can be downloaded from the Directorate of Biotechnology, Tripura website <https://dbt.tripura.gov.in>

Last Date of quotation submission: **21st August, 2025 up to 03.00 pm IST**
Date of opening of quotation: **21st August, 2025 at 04.00 pm IST**

Note: In case of any un-scheduled holiday(s) or occurrence of some event beyond control of the inviting authority or force majeure on the day of opening, the quotations will be received till 3:00 pm IST on the next working day. For deferred opening of quotation, the schedule will be intimated to the quotationers in writing from this Directorate.

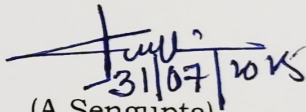
Terms and conditions:

1. Issuance of Work Order & subsequent supply shall be done project wise and in piecemeal manner
2. The successful quotationer will be decided based on the quoted lowest unit rate, subject to qualifying the technical criteria
3. The quotations will be opened in the presence of the Quotationer or their authorized representative (having valid authorization letter) who may like to be present.
4. The quotationer should submit copies of valid **Trade License, PAN card and Adhaar card**
5. The successful quotationer will have to arrange to supply the items at the office of this Directorate within 10 days after issuance of Work order without claiming any transportation cost.
6. No quotation will be accepted through post/courier etc.
7. A quotationer should submit only one quotation. Submission of multiple quotations by a single quotationer will lead to rejection of all such quotations.

8. In case of any contradiction between rate offered in digit & words, rate offered in words will be considered. Also if there is any contradiction between unit rate & total amount, unit rate will be considered.
9. The items should be supplied to the office of the undersigned without claiming any transportation cost.
10. The quantity may be increased or decreased by 25%.
11. The undersigned reserves the right to cancel the quotation any time without assigning any reason thereon.

13. Payment Terms:

- (i) No advance payment will be made.
- (ii) 100% Payment will be released only after receiving the items in full & satisfactory condition subject to statutory deduction if so applicable.
- (iii) Quotationer should provide Beneficiary ID if already created or photocopy of PAN Card, Aadhar Card, and Bank Account Details.
- (iv) The final bill in triplicate shall be submitted to the Head of Office, Directorate of Biotechnology, Vigyan Bhawan, Gorkhabasti, Agartala, West Tripura, pin-799006 by the successful quotationer within one week of completion of the supply.
- (v) Tax as applicable will be deducted from the bill at source.


(A.Sengupta)
Joint Director & HoO
Directorate of Biotechnology

Copy to:

- ✓ 1. IT Nodal Officer DBT, Agartala for uploading in DBT Website
2. Notice Board, DBT Agartala